

MCCI Annual Board Meeting: 5/2/12 (April Meeting, postponed)

Present: Staff—Owen W, Cindy T, Dean G Board— C Kelley (part of mtg), Mik M, Anne H, Donna F, Mike L

Absent:

Guests: Mark Fairbrother, 1st part of mtg through Facility/Cumby's discussion

Started meeting at 4:37 PM

I. Elections

Mik renominated to board and voted in, nominated for President and voted in, Kristi Bodin nominated for member and voted in, nominated for Clerk and voted in; Anne Harding renominated to board and voted in, nominated for treasurer and voted in; Mike L, CKelley and DonnaF renominated to board and voted in as members.

II. Minutes: Reviewed 3/28/12 minutes DECISION: approved.

III. Treasurer/Business Report:

Anne met with new bookkeeper at Brick House, is working out.

Employees will be given option to take a bonus OR put funds in 401K or have a Health Spending Account. This will be issued at year's end. Anne will review benefits (prorated) with employees. Direct deposit will be implemented.

\$102,000 bank balance (some encumbered).

IV. MCTV Business

Staff reports (see reports, attached)

Equipment/technology—**Motion made to purchase new mic and power module, approved.**

Outreach—Update on survey response; discussed membership drive and renewals, approved spending for postage for a mailing if needed; idea for PSA about MTCV membership; need a membership committee to go over membership policies?; board restated that MCTV is not a public news station and that people have to produce stories themselves, though our outreach to them and calls in to us are part of our work.

In-House Productions—**need mic runners for Town meeting, approved stipends.**

V. MCCI Business

Facility--EDIC might turn ownership of Cumby's building over to MCCI for the media and cultural center; discussed making PILOT proposal so we can contribute some funds

to town coffers and agreed to do that; **Board to write proposal for 5/16 EDIC meeting, to be drafted by Mik; Anne to upload 2011 financials to website.**

Staff Hours

Motion made and approved: Cindy will receive prorated benefits even though her hours are under 15/week (Cindy's hours were planned to range from 10-20 and were originally budgeted for 15 on average for 2012, but she has been working 10-12 per week; the latest draft 2012 budget has her hours at 10-12 per week).

Owen's hours, responsibilities as well as station priorities and policies discussed in regard to helping the public with productions. Motion to restructure Owen's hours from the amount the Board recently agreed to, which was 20/wk with floating hours on top of that not to exceed an average of 5 hours per week to 25/wk with floating hours on top of that not to exceed an average of 5 hours per week, for 3 months, then to be assessed. Motion to Amend to make this contingent on a time study or work-log, format to be determined by the Board. Amendment did not carry. **Original Motion approved--with one dissenting vote: Owen to work a 25 hr/wk with floating hours on top of that not to exceed an average of 5 hours per week, for 3 months.**

Motion made and approved to title Dean's position Station Manager though no change to responsibilities.

Staff meetings

Motion to have staff meet once per week for 30 minutes on average to create a work schedule for the coming week was approved.

Board to monitor staff hours quarterly; staff to cc timesheets to Anne.

Gill

Have not heard back from town re: budget for meeting coverage.

Fundraising

Will create fundraising committee comprised of a staff member (Dean), a board member, a general MCTV member (ask Patricia Pruitt?) and an Advisory Panel member (ask Lee Wicks?)

Shredding event raised \$300.

Furniture donated (rescued from) FRCOG move—needs to be picked up and stored.

VI. Next board meetings: Motion made to move meetings to Thursdays at 6 PM, approved: rest of 2012 set for May 17, June 14, July 12, August 9, September 20, October 4, November 1, December 13.

6:45 PM meeting adjourned